

KENDRIYA VIDYALYA SANGATHAN
REGIONAL, OFFICE DELHI
Old JNU Campus, New Mehrauli Road
New Delhi-110067

This is with reference to tender No. : kvs/rodelhi/03/Scan/2021 advertised on 10/2/2021 regarding DIGITIZATION OF DOCUMENTS i.e SCANNING AND INDEXING of documents of Kendriya Vidyalaya Sangathan Regional Office Delhi.

Bidders are requested to kindly submit the financial Bid in the revised format (FORM 8) enclosed.

Date for submission of technical bids are extended till 8 April 2021 (Thursday) Time 2:00 PM

Technical bids are now opened at 8 April 2021 (Thursday) Time 3:00 PM

Kindly note the revised dates and submit the financial bid in revised format only in separate envelop.

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Deputy Commissioner
Kendriya Vidyalaya Sangathan
Regional Office Delhi

FORM 8 REVISED FINANCIAL BID FORMAT

Last date of Tender submission Revised from 5 April 2021 (Monday) to 8 April 2021 (Thursday) due to administrative reasons.

To The Deputy Commissioner
Kendriya Vidyalaya Sanghathan
Regional Office, Delhi,
Old JNU Campus, New Mehrauli Road,
New Delhi-110067

Subject: Submission of the DIGITIZATION OF DOCUMENTS I.E. SCANNING and INDEXING of Documents at Kendriya Vidyalaya Sangathan regional office Delhi ”

Sl. No.	Particulars	Qty	Indicative value Cost per page/Cost per License Taxes (as applicable)	GST %	Total cost Including GST In numbers and words
1	Scanning /Digitization of documents including Metadata Entry as per Scope of work	20 Lac pages			
2	Document management System (DMS) <i>Including Operation and Maintenance Cost for one year</i>	20 User Licenses			

***As this is a turnkey project total cost (L1) of scanning and DMS work will be calculated combining both the works mentioned above.**

Signature of the authorized person:

Name and Title of Signatory:

Place: Date:

Company Seal:

Note: 1. The Financial Bid should be in the format provided above. Bid is liable to be rejected if not provided as per the format mentioned below or in case submitted with the Technical Bid. Financial Bid should be signed and sealed and submitted in a separate envelope along with the RFP Response document

2. The actual number of pages /Licenses may vary at the time award of contract