



केन्द्रीय विद्यालय संगठन, दिल्ली संभाग
KENDRIYA VIDYALAYA SANGATHAN, DELHI REGION
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)
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Date: - 15 April, 2023
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The Principals
All Kendriya Vidyalayas
Under KVS Delhi Region

Subject: - Attainment of Foundational Literacy and Numeracy (FLN), Strategy for effective implementation and achievement of 100% Learning Outcomes (Lakshyas) under FLN in all Kendriya Vidyalayas of Delhi region.

Madam/Sir

This is with reference to the discussion made during the meeting of the Principals held on 10.04.2023 at the regional level. The decision was taken unanimously for the coordinated & intensive efforts for realizing the objectives of Foundational Literacy & numeracy as envisioned in the National Education Policy (NEP) 2020. Since "Foundational Literacy & Numeracy (FLN)" has been regarded as prerequisite to learning, therefore its attainment is paramount for the universalization of education.

The Ministry of Education has issued comprehensive guidelines under NIPUN Bharat mission with an aim to achieve NIPUN Bharat mission/FLN by 2026-27 for all children by Grade 3. After having exhaustive discussion in the said meeting, the following Plan of Action has been prepared for immediate implementation in all Kendriya Vidyalayas of Delhi Region: -

1. Understanding FLN and its Necessity

- I. "The ability to read and write, and perform basic operations with numbers, is a necessary foundation and an indispensable prerequisite for all future schooling and lifelong learning." [NEP-2020]
- II. "A large proportion of students currently in elementary school - estimated to be over 5 crore in number - have not attained foundational literacy and numeracy, i.e., the ability to read and comprehend basic text and the ability to carry out basic addition and subtraction with Indian numerals." [NEP-2020]
- III. Attaining foundational literacy and numeracy (FLN) for all children will thus become an urgent national mission, with immediate measures to be taken on many fronts and with clear goals that will be attained in the short term (including that every student will attain foundational literacy and numeracy by Grade 3). [NEP-2020]
- IV. The highest priority of the education system will be to achieve universal foundational literacy and numeracy in primary school by 2025. [NEP-2020]

2. Role of teachers teaching classes I to III

- I. Preference for teaching Classes I to III to be given to the Primary teachers (PRTs) with proficient academic qualification and adequate experience of teaching in English/Hindi Languages and Mathematics so that they can productively and optimally contribute towards achieving the mission goals.
- II. Teacher is at the helm of the entire education system; therefore, success of the mission FLN largely depends on the competence, commitment and persuasions of the teachers.
- III. These teachers are expected to facilitate learning through knowledge construction. They should take up the roles of mentors, counsellors and motivators for their students.

3. Capacity Building of Teachers

- I. With a view to give shape to the classroom teaching, teachers' professional capability including communication skills and domain-expertise need to be enhanced through their orientation and proper training.
- II. Teachers are to be trained adequately at the Vidyalaya level for getting familiarized with objective of mission and guidelines to achieve the set objectives. They should be made aware of using smart gadgets and other peripherals i.e., functioning of smart classrooms & utilization of digital resources in classroom teaching.
- III. Teachers must understand and address three major "Developmental Goals" of foundational years and assimilate them in their teaching in such a manner that joyful learning takes place in the class with ease and inclusiveness. The academic planner of activities for Primary must include the same.
- IV. Socio-economic background of students plays an important role in his/her learning process. An extra attention of teachers will do wonders in cases of late bloomers. A teacher must know how breakdowns are turned into breakthroughs.
- V. Pressure of learning needs to be substituted with passion for learning.

4. Classroom-Management

- I. Physical setting of a classroom plays a vital role in creating an ecosystem for better learning; therefore, steps should be taken by the school for transforming classrooms of classes I-III into smart classrooms.
- II. Classrooms need to be nicely furnished & beautifully decorated with educative and scenic materials. Decorative items must be changed with new materials after a regular period. Furniture of students should be fascinating and comfortable.
- III. Cleanliness and hygiene of classrooms and surrounding areas should be given highest priority. Students should be taught to keep themselves neat & clean and to keep their belongings carefully. They should be sensitized enough to protect property and material of the Vidyalaya.
- IV. The students must be taught to live in the complete harmony with mother nature. They should be taught to save water and where to dump

- waste/garbage in the school. They should know to protect flower pots and other decorative items in the class and school campus.
- V. Class teachers of primary classes should be given separate computers in their staff rooms to maintain daily records of activities with the help of DEO/Computer instructor i.e. Five computers to be given to primary staff room. A Photo-state Machine with printer and RISO machine should be provided for the use of Primary Section specially under the supervision of Headmaster.
 - VI. All computers provided to the primary section should be of high configurations and connected with broadband internet connection.

5. Teaching Learning Material (TLM)/FLN Cards & Home Assignments

- I. "It is becoming increasingly critical that children not only learn, but more importantly learn how to learn. Education thus, must move towards less content, and more towards learning about how to think critically and solve problems, how to be creative and multidisciplinary, and how to innovate, adapt, and absorb new material in novel and changing fields.
- II. Pedagogy must evolve to make education more experiential, holistic, integrated, inquiry-driven, discovery-oriented, learner-centred, discussion-based, flexible, and, of course, enjoyable.
- III. The curriculum must include basic arts, crafts, humanities, games, sports and fitness, languages, literature, culture, and values, in addition to science and mathematics, to develop all aspects and capabilities of learners; and make education more well-rounded, useful, and fulfilling to the learner.
- IV. Education must build character, enable learners to be ethical, rational, compassionate, and caring, while at the same time prepare them for gainful, fulfilling employment." [NEP-2020]
- V. Such type of Home Assignments should not be given to students which they cannot perform on their own and they have to remain dependent on others to complete their assignment.
- VI. Adequate Teaching- Learning materials have to be made available to teachers and students in physical and digital forms. Useless or irrelevant material should not be prepared or procured.
- VII. Teaching- Learning is totally competency based and having specified Learning Outcome (LO)/Lakshyas. Gone are the days when we had to teach for the "Completion of the Curriculum". Our task will not be finished unless/until our students acquire specified level of learning as prescribed in FLN.
- VIII. Meaningless homework consumes the energy & time of students without any gains so such practices must be avoided completely.
- IX. Teachers must have sufficient time to check the assignments of students meticulously, taking follow up of students work, taking remedial measures and preparing TLM and model test papers etc.
- X. No teacher shall take classes without preparing a proper Lesson Plan. It must be clearly indicated in the lesson plan that what LO is going to be achieved through this particular concept or lesson.
- XI. Teaching must be focused, conscious and result oriented. Teachers should refrain themselves from discussing vague things, ambiguous conceptions and providing unfounded information to students.
- XII. Home assignments for students should be given for practice purpose only so that they can sharpen their skills and polish their acquired knowledge.

- XIII. Students may be given reading, writing, painting, puzzles, simple mathematical calculations, calligraphy writing, poem recitation, table memorization and related works that develop the interest of students in doing assignments and they themselves feel happy and engrossed in them.
- XIV. The "Urge for Learning" and Curiosity to Know" must be applied for prospering the young minds. Students must be encouraged to ask questions, discuss their problems, doubts, mistakes and failures in the class without any hesitation or hurting their sentiments or self-esteem. Students should be made fully conversant with their teachers.

6. Measurement of Progress of the Child

- I. "For every competency, teachers need to keep record of number of children having good progress on the competency and those children who require further support on every aspect of their personality. This may also include the reason for further support. Teachers need to keep records of holistic progress of each child as mention in the chapter 6 on Assessment in this document. This kind of details on cards will help teachers to quickly provide report of progress of each child in consolidated form whenever required." [NIPUN MISSION GUIDELINES]
- II. Keeping of records of student related data is another important task. In order to maintain flow of data and other information, Services of a Data Entry Operator (DEO) may be hired by the Vidyalaya for primary section specially.
- III. The DEO will facilitate the regular updating of Students' Learning Profile (SLP) and other data entry related works. Teachers should not be burdened with clerical or any other intermittent works at the cost of teaching- learning.
- IV. Students' Learning Profile (SLP) is an indispensable tool for keeping a track of students' continuous progress in scholastic & co-scholastic areas. The SLP will provide 360-degree feedback about students. Students' Learning Profile will be maintained for every student of classes I to V. Its content & format will be designed by the KVS RO Delhi region and will be provided to each KV after summer vacations 2023-24.
- V. This SLP will be updated by the teacher concerned in that area or subject on regular basis. Students' progress should be assessed on periodical basis through formal and informal means in a stress-free environment. In a period of three 03 Months, students progress will be assessed and recorded. This SLP will be shown to parents during PTM and discussed with them for furtherance of student's progress.

7. Supervision: of classes and other activities

- I. Principal and Headmaster of the Vidyalaya shall regularly supervise primary classes and make a proper record of supervision. This record shall be inspected during the regular and surprise inspections carried out by the regional/HQ officers of KVS. The HM will posses all records in his/her office with regard to supervision, Time-table and all other activities. She/He will be entirely responsible for proper guidance, monitoring, doing sample checking of assignments and management of primary section.
- II. Principal and Headmaster of the Vidyalaya shall monitor the progress of FLN and make interventions wherever and whenever is required. It's the

responsibility of the Vidyalaya as a whole to make all sustainable efforts for achieving the goals set under NEP 2020 for FLN.

8. Seeking Support of Parents

- i. Parents/ guardians should be actively engaged in the process of learning, grooming and developing of a child at this foundational stage of life. Parents are to be kept informed regularly about the progress of their wards. Parents should be sensitized enough to realize their full support.
- ii. Parents' contribution in child's progression is of immense importance. For getting support from parents' side, PTM should be convened more often and all parents should be asked to attend it mandatorily. Safe commutation, healthy food, cleaned uniform, regularity in the school, up to date home assignments, maintaining good personal hygiene etc. require support of the parents.
- iii. There might be some students who are first generation learners or do not have required support from family side, in this situation, teachers have to play their role very carefully and conscientiously. Parents of such students should be counselled adequately by the Vidyalaya. Furthermore, Parents/ Guardians are to be asked to provide nutritious and healthy food for their wards that supplements them over all well-being & mental growth.
- iv. "Children are unable to learn optimally when they are undernourished or unwell. Hence, the nutrition and health (including mental health) of children will be addressed, through healthy meals and the introduction of well-trained social workers, counsellors, and community involvement into the schooling system." [NEP2020]

9. Administrative Approach

- I. Henceforth, cluster-wise monthly meeting of Principals and Headmasters will be convened to discuss the progress of FLN in respective Vidyalayas. Minutes of the meeting will be prepared, signed and circulated for follow up in cluster KVs. Agenda for this meeting shall be prepared in advance by cluster KVs. Agenda should be aimed at holistic education in primary and efficacies of different pedagogies.
- II. Cluster level competition of classes – I to III will be organized in Reading, Writing, Calligraphy, Painting, Singing, Poem Recitation, Puzzles Solving, Mathematical Quiz, Games, Dance, General Knowledge etc. on Quarterly basis through online or Offline mode as per convenience.
- III. This practice will take place of Common Minimum Programme (CMP) being implemented earlier in KVs. This monthly meeting should not be treated as a ritual merely, it will be used as an important platform for discussing common and individual issues of cluster KVs pertaining to FLN and for preparing a joint strategy for solving the issues and sharing the common vision.
- IV. "Actions speak louder than words" this proverb underlines the importance of our efforts and accomplishments. However,

appreciation of those accomplishments cannot take place until/unless a presentable record of those efforts is maintained or produced by the school. Therefore, it is necessary to maintain the record of all efforts being made by KVs for effective implementation of FLN .

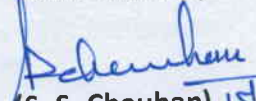
- V. The KVs should make proper documentations of all best pedagogical practices adopted by teachers and TLMs developed and used by them. This record can be maintained in physical and digital modes.
- VI. The achievement of Learning outcome (LOs) of specified under FLN is a sole criterion of successful implementation of this mission. Therefore, it is very important to understand at the outset that without achieving of LOs, our all efforts will go in vain.
- VII. Kendriya Vidyalayas are considered as pace setting schools in the field of school education in the country. Therefore, onus of successful implementation of FLN mission lies on us inevitably.

10. Monitoring at Regional Level

- I. A regional level FLN Monitoring committee under the chairmanship of Assistant commissioner of KVS RO consisting two Principals and Five Headmasters will keep a close watch on implementation of FLN/NIPUN Mission. The committee will collect the records from schools and carry out the physical supervision of all schools and pass necessary instructions as deemed fit.
- II. This committee will meet once in three months in RO and review the performance of all KVs and discuss the modalities for better performing.
- III. All KVs should make judicious utilization of their resources for creating infrastructure, managing facilities and running services for implementing various tasks assigned under NEP-2020, specially FLN attainment.

With all best wishes

Yours faithfully


(S. S. Chauhan) 15/4/23

Deputy Commissioner

Copy to: -

- 1- All Headmasters and PRTs of KVs under Delhi region for necessary compliance.